

Tbilisi Humanitarian Educational University

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Rules and conditions for affiliation of the faculty of Tbilisi Humanitarian Institute LLC Training university"

Article 1. General Provisions

The rules for affiliation of the faculty of Tbilisi Humanitarian University (hereinafter referred to as TU) regulate the legal relations arising between TU and the faculty in connection with affiliation and establish the conditions that are mandatory for affiliated faculty.

Article 2. Definition of affiliation

Affiliation means a written agreement between the TU and the faculty, by means of which each faculty (professor, associate professor, assistant, assistant) determines its affiliation only with the TU and on its behalf:

- Participates in community development and knowledge sharing processes;
- Carries out educational, scientific, research and methodological activities, the results of which are considered to belong to Tbilisi University;

□ Actively participates in decision-making processes on educational, scientific and other important issues at Tbilisi University; □ Actively participates in the processes of consulting students of Tbilisi University and guiding their research and practical components.

Article 3. Conditions of accession

3.1. Rights and obligations of the affiliated person

□ The affiliated person is obliged to carry out educational, training and scientific, research and methodological activities in accordance with the employment contract;

□ The affiliated person has the right to be elected to the governing bodies of the TUI in accordance with the Charter of the TUI;

□ An affiliated person has the right to hold an administrative position if, in accordance with the employment contract concluded with him, his workload does not exceed 10 hours;

□ The affiliated person has the right to occupy a scientific and pedagogical position in another educational institution , if his workload in this institution does not exceed 10 hours per week;

□ The affiliated entity is obliged to notify the University 30 days in advance of its decision to join another higher education institution.

3.2. Rights and obligations of the University

□ In the event of a violation by an affiliate of the terms of the accession agreement, the University has the right to terminate the accession agreement and the employment contract concluded by it;

□ The University finances the publication of scientific work (articles, textbooks, monographs, etc.) by an affiliated entity, and also pays for business trips and participation in events important for its development (internships, conferences, symposia, seminars, etc.), arising from the content of the accession agreement;

□ The University gives priority to the affiliated entity when making decisions on funding intra-university research grants;

□ The University undertakes to give priority to the affiliated entity when determining the performer of the educational component and distributing the hourly workload during the implementation of the educational program.

3.3 Depending on the needs and interests of the academic program, different conditions of affiliation for a certain period of time may be established with the affiliated entity .

Article 4. Agreement of accession and employment contract

An agreement (Appendix 1) and an employment contract (Appendix 2) are concluded with the involved scientific and pedagogical staff.